



INVITATION TO BID

Supply, Delivery and Installation of PRC Library / Knowledge Management Resource Center

1. The Philippine Red Cross through Bids and Awards Committee (BAC) would like to invite interested bidders for the:

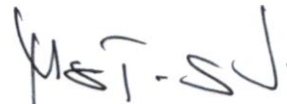
#	Item Description	Qty	UOM	Bid Docs Fee
FURNITURE AND FIXTURES				
1	Bookshelves	18	Units	Php5,000.00
2	Bookshelves	1	Unit	
3	Working Table	2	Units	
4	Executive Chair	16	Units	
5	Round Table	7	Units	
6	Conference Table	1	Unit	
7	Computer Table	4	Units	
8	Computer Chair	4	Units	
9	Storage Cabinet	9	Units	
10	File Compactor	1	Unit	

2. Bidding will be conducted through open competitive bidding procedures using the Red Cross Procurement Policy.
3. Interested Bidders may obtain further information from the PRC BAC Secretariat and inspect the Bidding Documents at the address given below from 9:00am beginning October 10, 2021. A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a non-refundable fee.
4. The method of payment will be cash or Bank to Bank Transaction thru **Metrobank Account No. 1513 151514805 Account Name: Philippine Red Cross**. Send copy of the bank deposit slip thru email immediately upon payment to the bank. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.
5. The Philippine Red Cross will hold a Pre-Bidding Conference open to all interested parties on **October 20, 2021 at 2:00PM** via googlemeet, Link: <https://meet.google.com/ikq-xihe-epo?hs=122&authuser=0>
6. Bids and eligibility requirements must be delivered to the address below on or before **October 25, 2021 at 3:00pm**. All Bids must be accompanied by a Bid security in the form indicated in the bid documents. Late Bids shall not be accepted.



Bids and Awards Committee
c/o BAC Secretariat
Philippine Red Cross
#37 EDSA corner BONI Avenue,
Mandaluyong City
Trunkline No. 02.790.2300 loc 966
Look for Ms. Jane, Jer or Joy
Email: bac@redcross.org.ph
Re: Supply, Delivery and Installation of PRC Library /
Knowledge Management Resource Center

7. All bidders interested to participate should undergo PRC accreditation processes by applying with necessary documents requested and fees as required by PRC. No bidders should be allowed to participate without being accredited. Attached are Accreditation Form and Accreditation requirements.
8. The PRC reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders. It likewise assumes no responsibility whatsoever to compensate or indemnify the prospective bidders for any expenses incurred in the processing of their eligibility to bid and/or in the preparation of the bid.



MANUEL SANTOS JR.
BAC Chairman