



INVITATION TO BID

ANNUAL PREVENTIVE MAINTENANCE OF PRC TOWER AIR CONDITIONING UNITS

The Philippine Red Cross through Bids and Awards Committee (BAC) would like to invite interested bidders for the:

Item No.	Description	Qty.	UoM	Bid Docs Fee
1.	Cleaning of Fan Coil Unit	1	lot	Php5,000.00
2.	Cleaning of Split type AC	1	lot	
3.	Cleaning of Air Coiled Condensing Unit	1	lot	
4.	Materials for Cleaning	1	lot	

- Bidding will be conducted through open competitive bidding procedures using the Red Cross Procurement Procedures.
- Interested Bidders may obtain further information from the PRC BAC Secretariat and inspect the Bidding Documents at the address given below from **8:00 AM to 4:00 PM** beginning **December 5, 2023**. A complete set of bidding documents may be purchased by interested bidders from the address below and upon payment of a non-refundable fee.
- The method of payment will be cash or **bank to bank transaction** thru **Metrobank Account Number 1513 151514805 Account Name: Philippine Red Cross**. Send a copy of deposit slip through email immediately upon payment to the bank.
- The Philippine Red Cross will hold a Pre-Bidding Conference on **December 13, 2023, 10:00am** at the **Philippine Red Cross Tower 9th Floor, Big Meeting Room**.
- Bids and eligibility requirements must be delivered to the address below on or before **December 19, 10:00am**. All Bids must be accompanied by a **Security Bid** in the form indicated in the bid documents. Late Bids shall not be accepted.

Bids and Award Committee
c/o BAC Secretariat
Philippine Red Cross
#37 Edsa corner Boni Ave, Mandaluyong City
Trunk line No. 02.790.2300 loc. 966
Look for Ms. Joy/Jer/Jane Email: bac@redcross.org.ph
Re: Annual Preventive Maintenance of PRC Tower Air Conditioning
Units

All bidders interested to participate should undergo PRC accreditation processes by applying with necessary documents requested and fees as required by PRC. No bidders should be allowed to participate without being accredited. Attached are the accreditation form and accreditation requirements.

MANUEL C. SANTOS JR.
BAC Chairman

